

141 Valley Road
Dundas, ON
L9H 5E2

To Whom It May Concern,

I am writing this letter of referral for TJC Construction Management Limited (TJC).

During the 5-month period of January – May 2011, my house was under renovation with TJC. Considered a small renovation, approximately \$ 65,000, including materials, it was a new experience for me. I had heard that renovation projects could be a nightmare.

My experience was quite the opposite. I found Tom and his crew of trades people to be professional, courteous and punctual every step of the way.

Each one of the trades that were brought in to complete the work demonstrated their professionalism by the fact that they showed up on time and *when* they were expected to be at the job-site; always greeted me with a smile and cleaned up before leaving each day. The work was of high quality, and it was apparent each step of the way that attention to detail and doing it the “right” way instead of taking what would inevitably become costly “short-cuts”, was the way to complete the job.

As the contractor, Tom had my *total* confidence by providing cost options up front, making valuable suggestions for what needed to be done, and just simply being available by telephone and/or e-mail if I needed to discuss an idea or change. His “no nonsense” attitude, years of experience, and sense of humour made the process easy and successful.

I would recommend TJC Construction and would be happy to act as a reference for any queries that future clients may have.

Best,

A handwritten signature in black ink, appearing to read 'Colleen Rolland', with a large, stylized flourish at the end.

Colleen Rolland